



We would like to make our patients aware of our no show/cancellation policy that became effective 2/1/2024. This notice is intended to update you on the policy. We understand that occasional missed appointments can occur for a variety of reasons. When you miss an appointment without canceling, someone else who could have been seen in your place is delayed unnecessarily. We track all missed (non-24 hr canceled) appointments. A "No Show" is defined as missing an appointment without calling and canceling your appointment prior to your scheduled appointment time. As of February 1st, 2024, there will be a \$30.00 per scheduled hour non-refundable charge for any missed/non canceled, 24 hours prior, appointments. Insurance will not cover charges for no show fees. This payment is required to be paid in full before you are able to schedule any future appointments. Repeated missed appointments may result in your doctor sending you a letter dismissing you from the practice. In that case, we will offer 30 days of emergent care only and transfer your dental records when you find a new dentist.

I have acknowledged the above policy and understand it is my responsibility to remember my appointment and cancel 24 hours prior to my appointment when necessary.

Print Name: _____

Signature: _____ Date: _____